



## Membership Application/Renewal Form

Financial Year 2021 - 2022

**Please complete the details below in black pen and return this form to:**

Secretary FCAT, GPO Box 4676 Hobart TAS 7001  
Or scan and return via email to: [secretary@fcata.org.au](mailto:secretary@fcata.org.au)

Renewals are required to be lodged before the commencement of the financial year.

Membership Category	<input type="checkbox"/>	Cost
Full membership	<input type="checkbox"/>	\$20
Associate membership	<input type="checkbox"/>	\$20
Affiliate Membership	<input type="checkbox"/>	\$20

### Requested Membership Category

Please refer to the Membership Category on pages 3 & 4 for details of the prerequisites associated with each Membership Category and tick the appropriate box.

### 1. Full name

Title	First name	Surname

### 2. Contact details

Street address	
Suburb/city/town	
Postal address	
Email address	
Phone number	

### 3. Employer details

Employer /Agency	
Contact/Supervisor name	
Postal address	
Email address	
Phone/fax number	

#### 4. Continuing Professional Development and Supervision Standards

FCAT members must comply with national standards for continuing professional development (CPD) and supervision set by Financial Counselling Australia (FCA).

CPD and supervision are to be recorded in the "My Profile" section of the FCA portal. Membership eligibility is reviewed after the conclusion of each calendar year and you will be required to lodge a return of your professional development and supervision activities together with your FCA portal record of PD and supervision.

#### 5. Sign Off

**For new applications only**

**As a current member of Financial Counsellors Association Tasmania, I nominate the applicant.**

Full Name: .....

Signature: ..... Date .....

**I confirm that I comply with membership eligibility, CPD and supervision standards in accordance with the National Standards for Membership and Accreditation Financial Counselling Australia and approved policies and procedures of the Association.**

**I confirm that I have complied with, and I agree to abide by, the Association Constitution, the Australian Financial Counselling Code of Ethical Practice and Disciplinary Process: Policy and Procedures and policies and procedures as approved and amended by the Association.**

**I consent to the Association sharing and obtaining information from my employer for the purposes of assessing and investigation of any complaints suggesting unsatisfactory professional conduct on my part.**

Applicants signature: ..... Date .....

I have enclosed a cheque or money order for \$20  
(Please make all cheques or money orders payable to Financial Counsellors Association Tasmania Inc.)

I have paid \$20 into the bank account  
(CBA **BSB** 067 402 **account number** 10448632 **account name** Financial Counsellors Association Tasmania Inc. please use **your name** as a reference)

My employer will make a payment on my behalf.  
(CBA **BSB** 067 402 **account number** 10448632 **account name** Financial Counsellors Association Tasmania Inc.)

#### 6. Office Use Only

Qualifications checked	
Membership level checked	
Payment checked	

## **EXTRACTS FROM THE RULES OF THE ASSOCIATION:**

### **1. Financial Counsellor:**

A Financial Counsellor predominantly assists consumer debtors to manage the consequences of debt and advocates and/or negotiates on behalf of consumers through one or more of the following:

- direct casework,
- group or class advocacy,
- community development and education,
- social action and reform.

A Financial Counsellor must carry out the above activities free of any conflict of interest and must work, paid or unpaid for a Financial Counselling Agency as defined below.

### **2. Financial Counselling Agency:**

A Financial Counselling agency is a service which:

Offers full and independent financial counselling services to its clients. Financial Counsellors employed by the agency have adequate skills and knowledge to provide the service.

Offers these services free of fees, charges or remuneration directly or indirectly, and  
Complies with the model described by the Australian Securities and Investments Commission.

## **3. MEMBERSHIP**

There are three classes of membership:

### **3.1 Full Membership**

Full membership is available to a person who:

- (a) Has had at least 24 months full-time (or the equivalent part-time) experience working as a financial counsellor (including while studying) and;
- (b) Holds the Diploma of Community Services(Financial Counselling) and;
- (c) If working as a Financial Counsellor meets FCAT requirements for CPD and Supervision;  
or
- (d) If not working as a Financial Counsellor meets FCAT requirements for CPD; and
- (e) Has paid the membership fee of \$20.

Full members are eligible to vote.

### **3.2 Associate Membership**

Associate Membership is available to a person who:

- (a) Is actively studying for the Diploma of Community Services(Financial Counselling) and is working as a financial counsellor; and
- (b) Meets FCAT requirements for CPD and Supervision; or
- (c) Holds the Diploma of Community Services(Financial Counselling) and has not yet had 24 months experience, however, meets FCAT requirements for CPD and Supervision; and

(d) Has paid the membership fee of \$20.

Associate members are eligible to vote.

### **3.3 Affiliate Membership**

Affiliate membership is available to a person who:

- (a) Is working in the financial counselling sector in a related role (for example, as a budget worker) or;
- (b) Is actively studying for the Diploma of Community Services (Financial Counselling) or has completed the Diploma of Community Services (Financial Counselling) - but is not working as a financial counsellor and;
- (c) Has paid the membership fee of \$20.

Affiliate members are not eligible to vote.